

2024-25 STAR Program Reimbursement Form

Support TraininAnd Resources for your chapter

Each chapter is eligible for \$3,000 in STAR Program funds. **A completed 2024 Chapter Affiliation Agreement and 2023-24 Chapter Benchmarking data are required before the chapter can receive a reimbursement.** A chapter does not need to accumulate expenses of \$3,000 to submit for reimbursement, reimbursement requests can be submitted quarterly for a portion of your STAR Program funds. Only expenses dated April 1, 2024 to March 31, 2025 can be submitted.

Reimbursements can be requested for the following:

1. Chapter Administrative Services expenses
2. Chapter Marketing expenses
3. Chapter Educational Program expenses
4. CFMA Speaker Program and CFMA Education Programs
5. Chapter Strategic Planning expenses



STAR Program Item	Amount Requested
Administrative Services	\$
Marketing	\$
Chapter Educational Program	\$
CFMA Speaker Program	\$
Strategic Planning	\$
TOTAL REIMBURSEMENT REQUESTED	\$

CHAPTER NAME: _____

Chapter President Name (please print): _____

Chapter President Signature: _____

Date: _____

A copy of paid invoices/receipts must accompany this form for all approved reimbursements.

Completed forms should be sent to fiaia@cfma.org.

ALL reimbursement requests will be processed the weeks following each quarterly deadline and payment on approved requests, sent via quarterly disbursement to the chapter, should occur within 60 days of submission deadline.