A completed 2023 Chapter Affiliation Agreement and 2022-23 Chapter Benchmarking Data must be submitted to CFMA Headquarters for a chapter to be eligible for the $3,000 per chapter subsidy.

During the 2023-24 fiscal year (4/1/23-3/31/24), each chapter has $3,000 in STAR Program funds which may be used toward the following:

1. ***Chapter Administrative Services expenses***
2. ***Chapter Marketing expenses*** - tradeshow expenses, brochures, ads, promotional materials, etc.
3. ***Chapter Educational Program expenses*** – Suicide Prevention Summit, Education Day or educational event longer than a regular chapter meeting offering more CPE than a chapter meeting - instructor, facility, workbooks, etc.
4. ***CFMA Speaker Program and CFMA Education Program expenses*** - speaker/instructor fee, workbooks\*, facility, food & beverage, etc.
5. ***Chapter Strategic Planning expenses*** - facilitator, facility, food & beverage, etc.

\*To use the STAR Program funds for CFMA Education Programs, the cost of workbooks will be deducted directly from your chapter’s STAR Program available balance with no upfront payment required from the chapter.

STAR Program funds will be a reimbursement of the chapter’s expenses. To receive your reimbursement, the chapter must send CFMA HQ a completed reimbursement form and a copy of a paid invoices/receipts (via email to *fiaia@cfma.org* or fax to *609-452-0474).* If it is unclear whether an expenses will qualify, please reach out to CFMA HQ before the chapter incurs the expense in case it does not qualify.

Payments to chapters from the subsidy program will be made quarterly via quarterly disbursement from CFMA HQ, approximately 60 days from submission deadline.

**For more information about the STAR Program, see our complete list of** [**FAQs**](http://www.cfma.org/chapter/STAR) **online
or contact Chapter Services Coordinator Farah Iaia (609-945-2420;** **fiaia@cfma.org****).**